

Applying for Rental Assistance through the Housing Choice Voucher Program

HOW do I apply for Rental Assistance?

You can get an application on-line at the ICS website www.ics-gb.org or at the locations listed below.

Once you have a *completed*** application, submit it by mail to:

**ICS Attn: PA
201 West Walnut Street
Green Bay, WI 54303**



***Incomplete applications will be returned to you and may delay the application process.*



WHERE can I apply for Rental Assistance?

Applications are available on-line at: www.ics-gb.org

Also, application packets will be available beginning *June 5* at the following locations:

1. Aging & Disability Resource Center
2. Brown County Human Services
3. Brown County Veterans Services Office
4. Catholic Charities
5. Cerebral Palsy Center
6. Family Services Crisis Center
7. Encompass Child Care
8. Marion B. Warpinski Community Center
9. Multicultural Center
10. The Salvation Army
11. St. Vincent de Paul
12. The Wisconsin Job Center

Application packets include an envelope in which to return the completed application.

WHO is eligible for Rental Assistance through the Housing Choice Voucher Program?

1. You will qualify based on your income and the size of your household:

INCOME LIMITS

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
22,600	25,850	29,050	32,300	34,900	37,450	40,050	42,650

2. Only households *LIVING IN* Brown County, *WORKING IN* Brown County or *HIRED TO WORK IN* Brown County will receive preference.
3. Rank under the Brown County residency & employment preference includes:
 - a. Residents displaced by government action related to public improvements or development, or displaced due to natural disaster (and not residing in standard replacement housing).
 - b. Households where the head, co-head or spouse meets one of the following criteria:
 - ✓ Veteran
 - ✓ Age 62 or Older
 - ✓ Person with a Disability
 - ✓ Having child(ren) age 18 and under in the household
 - c. Brown County residents not meeting the Criteria of #1 or #2

Documentation of these preferences must be provided with your application.

NOTE: A Preliminary Application, Proof of Brown County Residence or Employment & Proof of the Preferences must be submitted for your application to be considered. Incomplete applications will be returned for completion. Also, felonies, gang, violence and drug-related crimes will disqualify your household for HCV program benefits.

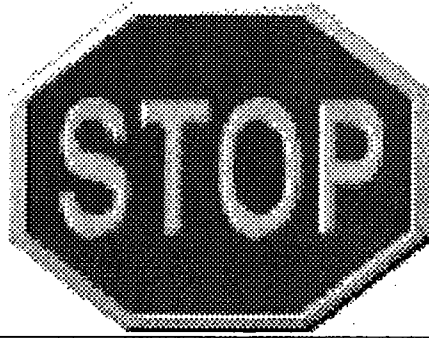
HOW long is the wait for Rental Assistance?

Applications received June 5 – 16 will be given equal consideration and will be placed on the Waiting List according to a random sort. Applications received after June 16 will be accepted by time and date order under each preference. You will receive notification in the mail about the receipt of your application and your eligibility.

The wait to be assisted may be up to one {1} year.
Please notify ICS of address or household changes.



Questions? Visit our website (www.ics-gb.org) or call our Customer Service Dept. at 448-4540.



ATTENTION!
PLEASE READ THIS IMPORTANT MESSAGE!

**THE BROWN COUNTY HOUSING AUTHORITY
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM USES A *PRIVATE
INVESTIGATION SERVICE* TO CAREFULLY SCREEN ALL PROGRAM
APPLICANTS.**

IF YOU HAVE RECENT CRIMINAL HISTORY OF...

- **DRUGS**
- **VIOLENCE**
- **GANG-RELATED ACTIVITY**
- **NAME ON SEXUAL OFFENDER REGISTER**

...YOUR APPLICATION TO THE PROGRAM WILL BE DENIED.

**PROVIDING FALSE INFORMATION ON YOUR APPLICATION IS ALSO
GROUNDS FOR DENIAL.**

***NOTE: ALL ENROLLED HOUSEHOLD MEMBERS WILL BE
SCREENED ANNUALLY. UNREPORTED INCOME OR UNREPORTED
HOUSEHOLD MEMBERS WILL RESULT IN HOUSING FRAUD
CHARGES.***

